



**GOVERNING BOARD MEETING**  
2580 College Street, Sherbrooke, QC J1M 2K3  
Tuesday, November 11, 2025  
4:00 – 6:00 p.m. (Room C-156)

**MINUTES**

**MEMBERS PRESENT:**

Philip Cooper	Director of Constituent College
Sébastien Houle (Chair)	Government Appointee, Enterprise
Caroline A. Morrissette (Vice-Chair)	Government Appointee, Enterprise
Isabelle Goyette	Government Appointee, University Sector
Éric Richard	Government Appointee, Socio Economic Group
Kandy Mackey	Government Appointee, School Board Sector
Jennifer Palik	Parent Representative
Martin Wiedenhoff	Parent Representative
Alain Lessard	Faculty Representative
Sophie Côté	Student Representative
Shamim Hussaini	Student Representative
Judith Brady	Support Staff Representative

**REGRETS:**

Myriam Pruneau	Faculty Representative
Lois Dana	Professional Staff Representative

**ALSO PRESENT:**

Suzanne Meesen	Secretary General
Tina Gjertsen	Recording Secretary
Carolyn Zhao	Coordinator, Administrative Services (Presenter)
Antoine Fortin-Veilleux	Dean of Academic Organization and Registrar
Jean-François Joncas	Dean of Student Services
Sandra Banerjee	Coordinator, Human Resources

**AGENDA**

1. Announcements – New members
2. Adoption of the Agenda
3. Adoption of Minutes of the Previous Meeting
  - a. October 7, 2025
4. Question Period (15 minutes)
5. Business Arising
  - a. Visual Arts Evaluation Plan (Information)
  - b. Governing Board Survey Results (Information)
6. New Business
  - a. Budget Results 2024-2025 (Information)
  - b. Motion Concerning the Commission of Studies Policy (Resolution)
  - c. New French Second Language Competencies in General Education (Information)
  - d. IPMAP Modification Concerning CEEC Recommendation (Information)
7. Constituent College Report
  - a. College News
    - i) Bylaw 3
    - ii) Foundation
    - iii) Board Training
8. Varia
9. Date of Next Meeting (Tuesday, December 16, 2025 – C156)
10. Adjournment

## MINUTES

### 1. Announcements – New members

Sébastien welcomed everyone and thanked Caroline for chairing the last meeting in his absence. He welcomed new members Martin Wiedenhoff and Shamim Hussaini, who gave brief introductions.

### 2. Adoption of the Agenda

The agenda was adopted with a request for updates on Bylaw 3, the Foundation, and Board training under item 7. a) College News.

Moved: Caroline Morissette      Seconded: Sophie Côté  
There was no call for a vote. Motion carried.

### 3. Adoption of Minutes of the Previous Meeting

#### a. October 7, 2025

The minutes were adopted as presented.

Moved: Judith Brady      Seconded: Alain Lessard

There was no call for a vote. Motion carried.

### 4. Question Period (15 minutes)

There were no questions.

### 5. Business Arising

#### a. Visual Arts Evaluation Plan (Information)

*Postponed until the next meeting in December.*

Philip explained that the evaluation plan was not included in the package so this item will be tabled until December. He mentioned that various aspects of the program are being evaluated based on CEEC requirements.

#### b. Governing Board Survey Results (Information)

Philip gave a summary of the results of the member self-evaluation and meeting surveys. Regarding the self-evaluation, most people indicated that they feel effective and well-prepared in their roles, and that they were a positive influence at the last meeting. Philip encouraged the group to reach out to the administration or other members if they have questions before meetings.

Regarding the meeting survey, there were some concerns about documentation being unclear. Philip encouraged members to express their concerns honestly and with detail so

that improvements can be made. It was suggested that first time speakers have priority, and that attention be paid to online members to ensure they aren't overlooked. Philip agreed with these recommendations and promised to continue to address issues as they come up to improve effectiveness. He invited feedback on the surveys themselves.

Sébastien Houle added that training will be an important component of understanding our role.

## 6. New Business

### a. Budget Results 2024-2025 (Information)

Carolyn Zhao presented the budget results, including total revenues, expenses, and surplus. She clarified that the accumulated surplus came from self-financed services (residences and the bookstore).

A discussion took place around Continuing Education revenues, course offerings, and the shift toward community courses and business services.

A question was raised about interest on the accumulated surplus, and Carolyn mentioned she would find this information and get back to the Board about this.

### b. Motion Concerning the Commission of Studies Policy (Resolution)

Philip gave an overview of the history of the Commission of Studies Policy consultation and revision which took place during the winter and spring of 2025. Philip explained that earlier this Fall, it was requested that the decision to adopt the revised Policy be revisited. Although initially the administration was concerned about setting a precedent to rescind previously adopted motions, concerns continued to be raised and motions on the subject were brought to the last Commission of Studies meeting in late October.

A discussion took place around how to navigate this situation maturely and in partnership with the Commission of Studies. The Governing Board agreed that regardless of the final decisions on the Policy, following proper processes is extremely important.

Philip mentioned that he has since communicated to both bodies the importance of voicing concerns as well as explaining reasons behind abstentions, so that the College understands the concerns held by members and can address these concerns.

**Resolution LEN2025133: Motion to Rescind Resolution LEN-2024-126 (Policy on the Commission of Studies)**

**WHEREAS** at its meeting held on May 15, 2025, the Commission of Studies recommended the adoption of Resolution CS-LEN-2024-084 (revision to the Policy on the Commission of Studies) to the Governing Board; and

**WHEREAS** the Governing Board adopted the revision to the Policy on the Commission of Studies at its meeting held on May 27, 2025 (Resolution LEN-2024-126); and

**WHEREAS** following the Commission of Studies meeting on May 15, 2025, certain members of the Commission of Studies expressed concerns that there was a lack of opportunity for members to consult and reflect on the policy and its implications, the vote was conducted by a show of hands rather than by secret ballot, and there were a notably high number of abstentions; and

**WHEREAS** at the following Commission of Studies meeting held on October 23, 2025, a motion was passed to request that Resolution CS-LEN-2024-084 (Policy on the Commission of Studies) be rescinded and that this be communicated to the Governing Board; and

**WHEREAS** a second motion was passed at the October 23, 2025 Commission of Studies meeting to request that a parity sub-committee of the Commission of Studies be struck to propose amendments to the Policy;

**BE IT RESOLVED THAT** based on the recommendations made by the Commission of Studies, the Governing Board rescind Resolution LEN-2024-126 to adopt the revised Policy on the Commission of Studies; and

**BE IT FURTHER RESOLVED THAT** a parity subcommittee be struck to recommend amendments to the Policy on the Commission of Studies to the Governing Board.

Moved: Alain Lessard                      Seconded: Judith Brady

There was no call for a vote. Motion carried.

c. New French Second Language Competencies in General Education (Information)

Philip explained that there are new French Second Language competencies in General Education. Based on these new competencies, the French department now must revise French Second Language courses, which will be implemented in Fall 2027.

A short discussion took place around minor revisions of courses, and competencies of French Second Language versus French First Language courses.

d. IPMAP Modification Concerning CEEC Recommendation (Information)

Sue Meesen presented the modifications that need to be made to the IPMAP as a result of the CEEC recommendation received in July 2025. A consultation had begun on the modifications, and the item is expected to be brought to the Governing Board for adoption in December.

7. Constituent College Report

a. College News

Philip informed the Board about upcoming meetings which the Director General will hold with representatives from all 3 constituent colleges, after a series of inquiries from the unions regarding the number of recent hires at the Administrative Services office.

Concerning the Ministry report on Champlain-Lennoxville, Philip mentioned the College employees had been surveyed earlier this spring, and most said they were satisfied with the work environment. A more in-depth survey for all employees at the College will be launched next week, and a workshop is in planning stages.

The Student Success Plan will be revised in the coming year by the Student Success Standing Committee. The new plan will be presented to Commission of Studies and then the Governing Board, with expected implementation in Fall 2027.

Concerning the Strategic Plan, Philip mentioned there is a long road to a new Strategic Plan for Champlain-Lennoxville. Work was stalled on this but is now in process. We should see a draft of a new plan in the coming months, and Philip will continue to keep the Board informed on developments.

- i) Regarding Bylaw 3, Philip shared that the Regional College owns this, and that there is no movement as of yet.
- ii) Concerning the Foundation, Philip mentioned that a lawyer from the *Fédération des cégeps* has been consulted regarding the governance structure. He apologized for the situation and hopes that accessing funding will be possible soon.
- iii) Finally, on the subject of training for the Board, Philip mentioned that although the Regional College had committed to offer further training, the local Governing Board will likely take ownership of this to be more effective as a local board. He apologized for the delay. Sébastien Houle agreed that at the very least, a basic understanding of the roles and responsibilities of a board member is essential.

8. Varia

9. Date of Next Meeting (Tuesday, December 16, 2025 – C156)

10. Adjournment

Alain Lessard moved to adjourn the meeting at 5:12 p.m.

The minutes were approved with corrections at the Governing Board meeting on December 16, 2025.

Moved: Alain Lessard

Seconded: Caroline Morrissette

Tina Gjertsen, Recording Secretary