



GOVERNING BOARD MEETING
2580, College Street, Sherbrooke, QC J1M 2K3
April 5, 2022
4:00 – 6:00 p.m
C-156

MINUTES

Members Present:

Nancy Beattie	Director of Constituent College
François Paradis	Government Appointee, Socio-Economic Sector, (Board of Governors)
Kandy Mackey	Government Appointee, School Board Sector
Myriam Pruneau	Faculty Representative
Nicolas Lecomte	Faculty Representative
Lucinda Doheny	Non-teaching Professionals Representative
Nancy Ticehurst	Support Staff Representative
Monika Mitchell	Parent Representative

Regrets:

Miles Turnbull	Government Appointee, University Sector
Tim Goddard (Chair)	Government Appointee, Enterprise Sector
Alexandre Mador	Student Representative
Malayha Vaillancourt	Student Representative
Eva Lettner	Parent Representative
Alan Kezber (Vice-Chair)	Government Appointee, Enterprise Sector
Alexandra Lebel	Government Appointee, Enterprise Sector

Also Present:

Suzanne Meesen	Recording Secretary
Murray Johnston	Faculty, Presenter
Yves Rainville	Sherbrooke Administrative Services, Presenter
Philip Ribaux	Faculty, Presenter
Sarah MacNeil	Registrar

AGENDA

1. Welcome and Announcements
2. Appointment of meeting Chair
3. Adoption of the Agenda
4. Adoption of Minutes of Previous Meeting
 - a. February 8, 2022
5. Business Arising
 - a. Bylaw 9 - Bylaw Regarding Procurement - Yves Rainville (Resolution)
 - b. Academic Calendar 2022-2023 (Resolution)
 - c. Education for Reconciliation Action Plan Development - Murray Johnston (Information)
 - d. Strategic Planning Update and Strategic Orientations (Information)
6. Public Question Period (15 minutes)
7. New Business
 - a. Multi-Sport & Tennis Court Project (Presentation: Phil Ribaux)
8. Constituent College Report
 - a. Preliminary Report of the Quality Assurance Audit from the CEEC (Information)
 - b. Student Success Plan Summary Document (Information)
9. Varia
10. Date of Next Meeting (June 7, 2022, Room C-156)
11. Adjournment

1. Welcome and Announcements

The Chair and Vice-Chair were both absent from the meeting. Prior to adoption of the Agenda, it was agreed that the first order of business would be to appoint a meeting Chair from among the external members present at the meeting.

2. Appointment of meeting Chair

François Paradis was nominated and appointed to act as meeting Chair.

Moved: Monika Mitchell Seconded: Kandy Mackey

There was no call for a vote.

3. Adoption of the Agenda

The Agenda was unanimously adopted with the addition of item 2.

Moved: Kandy Mackey Seconded: Lucy Doheny

There was no call for a vote.

4. Adoption of Previous Minutes

a. February 8, 2022

The Minutes of February were unanimously adopted as presented.

Moved: Myriam Pruneau Seconded: Monika Mitchell

There was not call for a vote

5. Business Arising

a. Bylaw 9 - Bylaw Regarding Procurement Contracts (Resolution)

Yves Rainville presented the revised Bylaw and discussed the modifications that have been made since its last revision. A few questions were raised with regard to whether the Bylaw covers all IT technologies and services and the circumstances under which calls for tenders must be made.

Resolution No.: LEN-2020-052

Bylaw 9 Respecting Procurement Contracts for Goods, Services, and Construction

WHEREAS Bylaw 1 appendix B states that the Champlain Regional Board of Governors adopt bylaws, after consultation with each Governing Board; and

WHEREAS a review of the purchasing policy dated June 2009 has been completed; and

WHEREAS the highly legal and regulated nature of public contract management and the general practices of the college system advocate for the choice of a bylaw rather than a policy; and

WHEREAS an initial consultation process was undertaken in spring 2021 with the senior management committee and the management personnel of the organization; and
WHEREAS additional consultation feedback was received and incorporated into the proposed Bylaw during the 2021-22 academic year; and
WHEREAS the name of the new bylaw shall be *BYLAW 9 - RESPECTING PROCUREMENT CONTRACTS FOR GOODS, SERVICES, AND CONSTRUCTION*;
BE IT THEREFORE RESOLVED that the Champlain Lennoxville Governing Board recommend the adoption of the BYLAW 9 as tabled to the Board of Governors.

Moved: Nicolas Lecomte Seconded: Lucy Doheny

There was no call for a vote. Motion carried.

b. Academic Calendar 2022-2023 (Resolution)

Sarah MacNeil presented the 2022-2023 Academic Calendar which now includes a 3-day reading week in the Fall semester, along with an election day in October. The reading week will be a pilot project to be evaluated next year. Questions and comments arose around the name of “reading week” as it is only three days long. The management team will develop a new name. Consultation within the community on the reading week revealed that students wanted that time to take a pause and catch up with their work while taking care of their mental health. Teachers raised concerns that attendance would suffer since it was so close to Halloween. It was suggested that attendance be monitored leading up to those days off and the following week. It was requested that feedback received and findings about this be shared with the Governing Board.

Resolution No.: LEN-2020-053

Academic Calendar 2022-2023

WHEREAS in accordance with the Policy on the Commission of Studies, the Commission of Studies must be consulted prior to the adoption of the annual academic calendar by the Governing Board; and

WHEREAS the Governing Board struck a Task Force to examine the addition of a fall Reading Week to the calendar and whereas consultation was been undertaken with the Champlain Lennoxville community during the fall semester to this end; and

WHEREAS consultation with relevant College bodies was carried out in the development of the 2022-2023 calendar; and

WHEREAS the Champlain College Lennoxville calendar for 2022-2023 is in conformity with the requirements set out in the *Réglement sur le régime des études collégiales* (RREC); and

WHEREAS the 2022-2023 academic calendar was discussed and recommended to the Governing Board by the Commission of Studies at its meeting held on March 24, 2022;

BE IT THEREFORE RESOLVED THAT the Governing Board adopt the attached academic calendar for the 2022-2023 school year.

Moved: Myriam Pruneau Seconded: Kandy Mackey

There was no call for the vote.
Motion Carried

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c. Education for Reconciliation Action Plan Development

Nancy Beattie introduced Murray Johnston who spoke to the development of the action plan for Champlain Lennoxville in response to the recommendations for higher education of the Truth & Reconciliation Commission. Entitled "Education for Reconciliation," the Champlain plan is being developed in alignment with the local orientations that are being identified for the new Strategic Plan. The Chair thanked Murray for his work. The Action Plan will be presented to the Governing Board for adoption, likely at the next meeting of the Governing Board.

d. Strategic Planning Update and Strategic Orientations (information and validation)

Nancy B presented the strategic orientations that are currently out for consultation within the College (survey on Omnivox). There were no questions or comments.

6. Public Question Period

There were no questions from the public.

7. New Business

a. Multi-sport Tennis Court Project (Phil Ribaux)

Phil Ribaux presented a proposal to develop multi-sport tennis courts in collaboration with the City of Sherbrooke, to be located at the Atto Beaver park. The proposed plan includes 5 to 6 courts that could be used mainly for tennis but also other sports such as basketball, pickle ball, and lacrosse. A petition has been started within the community to gain support from the Town. It is hoped that the town would donate the land needed to build the courts. Estimated costs are between \$600,000 and \$700,000 dollars. The College would be asked to make a financial contribution to the project through surplus funds.

8. Constituent College Report

a. Preliminary Report of the Quality Assurance Audit from the CEEC (information)

The College has now received a preliminary report from the CEEC on the Quality Assurance Audit. A final report will be received in the coming months at which time the College will need to take actions in order to respond to any recommendations or suggestions made by the CEEC.

b. Student Success Plan Summary Document (information)

The summary document of the Student Success Plan has now been developed and will be brought back to the Governing Board for final adoption. The Plan will be distributed to all students and staff in the Fall 2022 semester.

c. Nancy Beattie presented the College report attached to the Governing Board package. Amongst the highlights are that application numbers have increased substantially (21%) over last year. Renovations in one of the residence buildings are now complete and ready for students to move in. Water dams have been acquired and are on-site to place around the exterior of the Champlain Building in the case of a flood. Finally, in conjunction with the College, the Champlain

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Lennoxville Foundation is in planning mode for the 50th anniversary of the College.

9. Varia

There were no discussions under this item.

10. Date of Next Meeting (June 7th, 2022 Room #C-156)

11. Adjournment

Myriam Pruneau moved to adjourn the meeting at 5:22 p.m.

These Minutes were adopted as presented at the Governing Board meeting held on June 6, 2022.

Moved: Monika Mitchell Seconded: Nancy Ticehurst

Tina Gjertsen, Recording Secretary