

CHAMPLAIN REGIONAL COLLEGE RESIDENCE APPLICATION FOR 2011-2012

XXXXXXXXXX PRINT NAME: _____
 Do not write in shaded area above (First Name - Prénom) (Family Name - Nom de famille)

DATE OF BIRTH: [dd _____ mm _____ yy _____] AGE: _____ FEMALE MALE ENGLISH FRENCH

LEASE FOR Academic Year (August 2011-May 2012) or Fall semester (August-December 2011) or Winter (January-May 2012)

Being with my preferred apartment-mates is more important than my preferred (building) quiet hours. Yes No

I WOULD PREFER TO LIVE IN A BUILDING WHERE:

- Quiet hours are observed from 9:00 p.m.
- Quiet hours are observed from 10:00 p.m.
- Quiet hours are observed from 11:00 p.m.

I WOULD PREFER ROOMMATES THAT ARE LIKE ME:

- Studios and quiet during weeknights; or
- Semi-studios and semi-quiet during weeknights; or
- Easy-going (noise does not bother me).

- Very Tidy: wash dishes daily and clean apt. weekly; or
- Tidy: wash dishes regularly and clean apt. bi-monthly or
- Semi-tidy; wash dishes weekly & clean apt. every month.

My usual bedtime during the week:

- 9:00-10:00 pm 10:30-11:30 pm Midnight Later

Print names of preferred apartment-mates in order of priority:
 (Requests must be reciprocal.) In order to increase chances of being with your preferred apartment-mates all leases should be received by June 1st.

1ST: _____

2ND: _____

3RD: _____

4TH: _____

I DO NOT WISH TO LIVE WITH THESE PEOPLE:

Other Preferences: _____

I hope to participate in:

- Football AAA Hockey AAA Basketball AA Soccer AA Lacrosse A Rugby Golf Cheerleading

THIS WILL BE MY 1st 2nd 3rd 4th 5th 6th or _____th SEMESTER IN THE FOLLOWING

CHAMPLAIN PROGRAM OF STUDY: _____

Social Science: (SS-General; SS-Mathematics; SS-Criminology; SS-Pre-Commerce; SS-Pre-Psychology); or Session D'Accueil; Health Science; Pure & Applied Science; Computer Science & Mathematics; Creative Arts; Languages and Communications; Fine Arts; Liberal Arts; Accounting & Management Technology; Computer Information Systems; Nursing; Special Care Counselling.

PLEASE PRINT PERMANENT HOME ADDRESS BELOW:

Number	Street Name/Rural Route	Apartment	P.O. Box	City/town	Province	Postal Code
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Student's email: _____ Home Telephone: (_____) _____

Print mother's first name and MAIDEN family name above _____ Mother's Tel. Work: (_____) _____ Ext. _____ or cell phone

Print father's first name and family name above _____ Father's Tel. Work: (_____) _____ Ext. _____ or cell phone

Please mail this residence application form with your **40\$ cheque** (if applicable) payable to **Champlain Regional College**.

- NEW RESIDENT (\$40.00 application fee payment enclosed)
- RETURNING RESIDENT (no application fee)
- ALL STUDENTS \$10.00 LATE APPLICATION FEE
 after June 1 for the fall semester or
 after November 1 for the winter semester

**Residence Services
 Champlain Regional College
 C.P. 5003
 Sherbrooke, (Québec) J1M 2A1**

Date: _____ Student's signature: _____

CHAMPLAIN REGIONAL COLLEGE - RESIDENCE INFORMATION

RESIDENCE APPLICATION FEE:

First-time applicants must pay the non-refundable residence application fee of \$40.00 (Canadian funds only) with a cheque payable to Champlain Regional College. Residence leases are not automatically renewed; therefore **returning students must re-apply** for accommodations, but are exempt from payment of this fee. We will return incomplete applications to the sender. **There will be a \$10.00 late application fee after June 1 for the fall semester or after November 1 for the winter semester for all students.**

WHEN TO APPLY FOR RESIDENCE ACCOMMODATIONS:

Only students that have applied to Champlain Regional College - Lennoxville (SRAM) may apply for residence accommodations. Due to the high demand, you should **not** wait for academic acceptance to the College before submitting your residence application. **New students and returning students should apply by April 1st for the fall semester and by November 1st for the winter semester.** Residence applications are accepted after the above mentioned dates.

APRIL - YOU WILL RECEIVE A RESIDENCE LEASE AND/OR LETTER ADVISING YOU OF YOUR STATUS:

Students that submitted their residence application by April 1st will receive a letter advising them of their status during the last week of April. You will be advised that: (A) Your name has been placed on our residence list and we have enclosed a residence lease; or (B) Your name has been placed on our waiting list and we will send you a residence lease when a room becomes available; or (C) We are unable to provide you with a room and have returned or reimbursed your \$40.00 residence application fee.

DEADLINE TO RETURN YOUR RESIDENCE LEASE TO RESERVE YOUR ROOM:

The residence lease must be received by the deadline date indicated in the letter. Your room will be reserved when the Residence office receives both copies of the lease signed by the student and a parent or guardian (regardless of the student's age) with a pre-authorized debit form duly completed (including a specimen cheque) or required cheques. Leases missing signatures and/or payment for the first month rent will be refused and returned to the sender. **Failure to return your residence lease by the deadline date indicated in the letter will automatically result in the cancellation of your residence application.** You may reinstate your application after this deadline by sending in your residence lease. We will provide you with a room, if one is available.

JUNE 1st - DEADLINE FOR RECEPTION OF YOUR WRITTEN CANCELLATION NOTICE:

If the Residence office receives your written cancellation on or before June 1st, you will receive a refund for the rent paid. However, after this date, your first month rent will become payment of the mandatory one-month notice.

REFUNDS FOR STUDENTS THAT ARE REFUSED ACADEMIC ADMISSION:

Please send Faybiann Beaudoin (fbeaudoin@crc-lennox.qc.ca) **a written cancellation notice indicating you have been refused academic admission to the College as soon as possible. We will send you a refund for the rent paid.**

JUNE 1ST - PREFERRED APARTMENT-MATES & ROOM ASSIGNMENTS:

The Residence Services will be assigning rooms during the first week of June for students that returned their lease. Although we cannot guarantee that you will be placed with your preferred apartment-mates, we will do our best to do so. **Your chances of being with your preferred apartment-mates will be significantly increased if everyone's lease has been received by June 1.** All preferred apartment-mate requests must be reciprocal. Changes in preferred roommate requests must be in writing and received by Faybiann Beaudoin (fbeaudoin@crc-lennox.qc.ca) by June 1st. **No apartment-mate changes and/or room change requests will be accepted after June 1st until after the official opening date in August.**

JULY - ROOM ASSIGNMENTS:

Room assignments will be mailed starting the second week of July with a copy of the lease signed by the Campus Director, as well as a receipt for the rent paid and additional information about the residences. The Residence office reserves the right to change the room assignment indicated on the residence lease prior to and after the student's arrival.

RESIDENCE OCCUPANCY:

Only students that have received academic acceptance (including sport team members) and whose residence lease have been received by the Residence Services duly signed by both the student and a parent or guardian with their rent payment, will be allowed to move into the residences. Your room will not be available for occupancy prior to the established entry date set by the College. Your lease covers academic time periods only, therefore students are advised to make alternative living arrangements, if necessary, during the Christmas break. You may leave your belongings in your apartment if you signed a lease for the academic year.

Contact Person:

**Ms. Faybiann Beaudoin, Residence Administration
Telephone: (819) 564-3675 extension 2675**